



Longwood SAIF
Request to Transport Animals from Outside SL3 Animal Facility

Welcome to the Longwood Small Animal Imaging Facility (Longwood SAIF). To ensure the safety of all our customers and to comply with institutional and governmental regulations, please review and complete the following steps before scheduling an imaging appointment.

Procedures for Investigators to Follow:

1. All animals being transported within the BIDMC must be approved by the Animal Research Facility (ARF) before transport. Investigators must complete the form below and then submit to:

Joanne T. Vannah
Phone: 617-667-6020
Fax: 617-975-5016
Email: jvannah@bidmc.harvard.edu

2. After the ARF personnel review the forms, the Longwood SAIF will contact you when the animals have been approved for transport.
3. Once formal approval has taken place, animals can be transported to the SAIF under the following conditions:
 - a. Animals must be moved from the Animal Facility to the Longwood SAIF on the same day (**no overnight storage**)
 - b. After experiments are done, the animals will either be:

- a) Euthanized and the Longwood SAIF will dispose of the carcass.
- b) Returned to the Animal Facility as described in the Principal Investigator's approved protocol.

Principal Investigator sending animals: _____
Originating Room: _____
Destination Room: Dana 707A

Contact Person: _____ Tel. No. _____ Fax No. _____ Email: _____
Imaging Modality: _____ Protocol Number: _____
Animal species/strain: _____
Number/Sex: _____
Additional Comments: _____

ARF Use ONLY

BIDMC Information:

Principal Investigator: John V. Frangioni, MD, PhD
Date: 4/10/07 Protocol No. 032-2006
Contact Person: Joanne T. Vannah Tel. No.: (617) 667-6020

Veterinary approval (Yes/No): _____ (Signature) _____
If no, explain: _____

Follow-up information: _____
